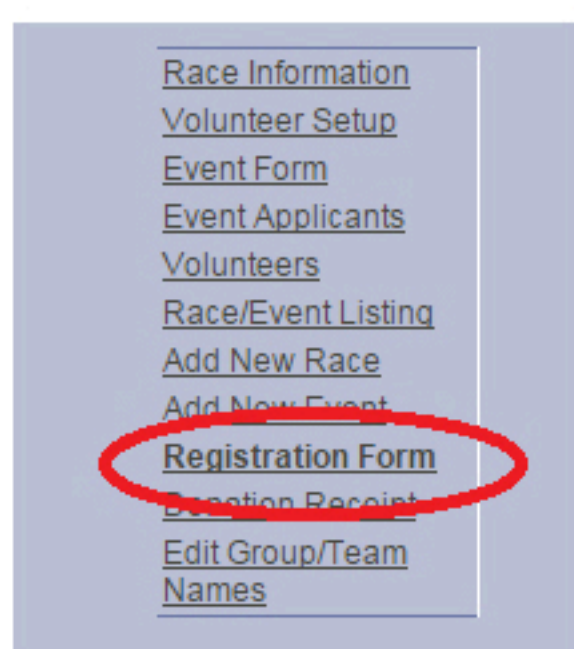




Manual Entry - Race Directors can manually add applicants to their race to include offline registrations along with online registrations in the Race Database



[Help](#)

Billing Information

	Quantity	Early Bird	Regular	July 18	Aug 12	Aug 18
Fee Schedule		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Race Registration		85.00	90.00	100.00	110.00	125.00
Additional Brunch Tickets	0	0.00	0.00	0.00	0.00	0.00
Massage Tickets	0	0.00	0.00	0.00	0.00	0.00

BILLING NOTE

Sorry no refunds. Applicant transfers are available.

Notes to Race Director:
Race Directors may manually add an applicants credit card information here. In order to apply a credit card payment the "charge processing fee" box must be checked. Processing fees must be applied to all credit card payments. If you uncheck the "charge processing fee" box you can proceed to a free entry page where the applicant is entered into the race but no credit card transaction recorded.

Charge Processing Fee

Special Discount \$

Total

Sub Total:	\$90.00
Processing Fee:	\$6.00
GST 5%:	\$4.80
Total:	\$100.80 CAD

[Recalculate Totals](#)
[Confirm Registration](#)
[? Help](#)

[Profile](#) [Questions](#) [Options](#) [Confirm](#) [Checkout](#) [Receipt](#) [Donations](#)

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Event Registration Checkout

Registration for Edmonton Marathon 2016 - Marathon

Total Amount
\$ 94.50 CAD

Note: You may either enter the payment method, and process the transaction manually by pressing "Mark As Paid", or fill out the credit card information, and press "Complete Registration" to complete the transaction via the user's credit card.

Payment Method:

Credit Card Number:

Expiry (MMYY):

Credit Card Verification Number:
 [?](#)

PLEASE NOTE: The billing on your credit card statement will appear as a purchase from RUNNING ROOM CANADA.

[Mark as paid](#)

[Complete Registration](#)

[? Help](#)

Thanks,

Running Room Events Team

racedirector@runningroom.zendesk.com